



Canadian Association of Psychosocial Oncology Association Canadienne d'Oncologie Psychosociale

TERMS OF REFERENCE – EDUCATION COMMITTEE

PURPOSE

Promote excellence in psychosocial oncology educational initiatives related to people at risk for cancer, those living with cancer, their families and health professionals. Promote an education agenda that enhances health care practitioners' understanding of psycho-oncology as a science of care and advances knowledge and skills in psychosocial oncology practitioners.

CHAIR

A member of the Board is designated as the Chair of the Education Committee.

MEMBERSHIP

The Board or Chair may appoint 6 to 10 members to the Committee. In addition, a call will be made to the membership to invite and encourage members to join the Committee. In consultation with the Committee members, non-CAPO members may be appointed in an advisory capacity. Membership is to reflect the interprofessional membership of CAPO.

TERM OF OFFICE

The term of office is two years. Members may serve a consecutive second term. Efforts will be made to stagger membership.

SCHEDULE OF MEETINGS:

The committee meets monthly via tele-conference.

QUORUM

Decisions regarding policies and recommendations to the Board are typically made through a consensus process and require at least a 50% quorum.

REPORTING OR COMMUNICATION SCHEDULE

Activities will be reported by the chair at regular CAPO Board Meetings
An annual report will be submitted to the CAPO Board.

Approved April 25, 2023